

ROAD PLAN REVIEW & INSPECTION APPLICATION

DATE	REQUEST NUMBER
	RR --

NON-REFUNDABLE FEE FOR PERMIT: \$250.00 + \$50/hr after first 5 hours Receipt # Initials:

Tax Parcel No.	In UGA Yes No	Lot #	Block #	Subdivision/Short Plat	Section	TWP	Range
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Name and Mailing Address: Owner | ☐ Purchaser ☐ Agent / License #

Phone (Owner): | Phone (Agent):

Email (Owner): | Email (Agent):

Name and Mailing Address: Engineer | Surveyor

Phone (Engineer): | Phone (Surveyor):

Email (Engineer): | Email (Surveyor):

Site address/location:

Signature: Date

REQUIREMENTS CHECKLIST	REQUIRED	RECEIVED	APPLICATION #
Permission to Enter (PTE)	X		
Vicinity and/or Plat Map (2 sets)	X		
Engineering plans, surveys, sketches, photos, etc			
As-built Road Plan (2 sets)	X		
Planning Review	X	(By CD)	

Related Permits:					
Fill & Grade	#	JARPA	#	Shoreline Permit	#
SEPA	#	Special Use	#		#
Road Approach	#	Road Stds Dev.	#		#

Summary of Project by Applicant:

-- TO BE COMPLETED BY PUBLIC WORKS STAFF --

Preliminary Approval: ☐ APPROVED ☐ DENIED Date:

Conditions for Final Approval:

Final Approval: ☐ APPROVED ☐ DENIED Date:

Call the Traffic Engineer at 360-740-1394 with any questions.

Comments:

-- THIS SECTION IS TO BE COMPLETED BY PUBLIC WORKS STAFF --

ANALYSIS OF JUSTIFICATION FOR PRELIMINARY RECOMMENDATIONS

☐ Conformance to existing standard, LCC 12.60.

☐ Initial review by Engineering Technician: ☐ Road is already there; field inspection needed. Date _____

Recommendation: ☐ Deny ☐ Approve ☐ Conditions _____

Comments: _____

☐ Initial review by Traffic Engineer: _____ Date _____

Recommendation: ☐ Deny ☐ Approve ☐ Conditions: _____

Comments: _____

☐ Additional review by _____: _____ Date _____

Recommendation: ☐ Deny ☐ Approve ☐ Conditions: _____

Comments: _____

☐ Letter sent to applicant on _____ from _____.

☐ Plans resubmitted with recommended changes on _____ (Date)

☐ Preliminary approval of road plan on _____ (Date) by _____

☐ Final inspection of road on _____ (Date) by _____

Recommendation: ☐ Deny ☐ Approve ☐ Conditions: _____

OTHER DEPARTMENTAL REVIEWS

Certain projects may require review by other departments/divisions.

☐ Fire Marshall Review is attached. **Recommendation:** ☐ Approve ☐ Deny ☐ Conditions: _____

☐ Review by _____ is attached. **Recommendation:** ☐ Approve ☐ Deny ☐ Conditions: _____

FINAL PUBLIC WORKS DECISION

☐ APPROVED ☐ DENIED By: Traffic Engineer _____ Date: _____

Comments: _____

☐ APPROVED ☐ DENIED By: County Engineer _____ Date: _____

Comments: _____

Copies of completed permit sent to: ☐ Traffic Engineer ☐ Owner ☐ Agent ☐ Engineer ☐ Surveyor
☐ _____